

# **Year 7, 2017 Information Evening**

## **Evening Program:**

6.50 - 7.00 pm	Training Stage Band	Ms Elizabeth Grinter
7.00 - 7.05 pm	Formal Welcome	Mrs Elizabeth Keenan (Junior School Leader)
7.05 – 7.15 pm	College Principal	Mr Michael Phillips
7.15 – 7.25 pm	Music/Performing Arts	Miss Janine Pero (Music Director)
7.25 - 7.35 pm	A walk through the package	Mrs Elizabeth Keenan/Miss Faith Stepniewski
7.35 - 7.45 pm	Students modelling uniform	Miss Samantha Asbury/Mr Andrew Scott (Year 7 Community Coordinators)
7.45 - 7.50 pm	Important upcoming events	Mr Peter Anderson /Miss Annie Van Eedan
7.50 – 7.55 pm	First Aid	Mrs Kerrie Hausler
7.55 – 8.05 pm	I-pad Holiday Program	Mr Paul Kingston
7.55 - 8.00 pm	Welcome Year 7, 2017	Mrs Maria Allison (Assistant Principal)

## **Your Information Pack tonight contains**

### **Transition Information**

- Orientation Day and First Day 2017 Information
- Important Transition Dates
- Term Dates
- Bell Times
- Year 7 Student Leadership
- Transport information

### **Compass Information**

### **Newsletter Information**

### **Uniform Details**

- PSW Brochure
- Acceptable Shoe Information
- <http://www.ringwoodsc.vic.edu.au/uniforms-and-textbooks>

### **RSC Music Program**

### **Medical Information**

- Other Medical Information
- Immunisation Form – to be returned by *Orientation Day December 6, 2016*

### **Policy links:**

- [Anti-Bullying](http://www.ringwoodsc.vic.edu.au/files/file/Anti-BullyingPolicyMar2015.pdf)  
<http://www.ringwoodsc.vic.edu.au/files/file/Anti-BullyingPolicyMar2015.pdf>
- [Sun and UV Protection](http://www.ringwoodsc.vic.edu.au/files/file/SunandUV_ProtectionPolicyFinalNov2014.pdf)  
[http://www.ringwoodsc.vic.edu.au/files/file/SunandUV\\_ProtectionPolicyFinalNov2014.pdf](http://www.ringwoodsc.vic.edu.au/files/file/SunandUV_ProtectionPolicyFinalNov2014.pdf)
- [Mobile Phone / Recreational Media](http://www.ringwoodsc.vic.edu.au/files/file/MobilePhoneRecreationalMedia_Nov15.pdf)  
[http://www.ringwoodsc.vic.edu.au/files/file/MobilePhoneRecreationalMedia\\_Nov15.pdf](http://www.ringwoodsc.vic.edu.au/files/file/MobilePhoneRecreationalMedia_Nov15.pdf)

### **Student Services Handbook**

- [http://www.ringwoodsc.vic.edu.au/files/file/Wellbeing\\_Booklet\\_2016.pdf](http://www.ringwoodsc.vic.edu.au/files/file/Wellbeing_Booklet_2016.pdf)

### **iPad 2017 Information**

- <http://www.ringwoodsc.vic.edu.au/ipad-program>

### **Booklist**

**If you require any information regarding transition before the end of the school year, please contact the College on 9870 2002.**

## **What happens on Orientation Day?**

**Students do not need to attend in school uniform but must have suitable shoes for the days program (No thongs, No singlets or sleeveless tops are to be worn)**

Students meet at the Hall at 8.45 am on Tuesday 6th December

Students should bring a hat, pen and paper and a water bottle (water only) if the weather forecast is hot and perhaps something to eat at snack time. The Canteen will be open.

Students will be placed in class groups for the day and taken to a classroom with the designated teacher to work through the "Orientation day" booklet and a tour of the school.

Students will be photographed for next year's rolls.

Students will attend two classes before lunch.

Lunch will be provided (we supply pizza and a drink), students will eat this in their home room before going out into the school yard for the remainder of the lunch break, students with special diets will need to bring their own lunch.

After the lunch break, students will reassemble in the hall to listen to the band tour concert, and be introduced to a range of musical instruments.

Any further information will be given to students, and questions will be answered at the closing assembly.

Students will be dismissed at 3.00 pm from the College hall.

## **What happens on the first day next year – Tuesday 31<sup>st</sup> January, 2017:**

Students should be here in full uniform by 8.45 am, outside the College Hall. A brief assembly will take place and the students will then be called out in classes and taken to their home room.

Students will be allocated a locker and can then deposit their belongings into their locker.

### **Note:**

The remainder of their belongings can be brought to school over the next few days.

Students will follow an introductory program for the morning and will then move to the College Hall for an assembly at 12.45. They will be dismissed at 1.05 pm.

If your child is not being collected from the hall, could you **please** ensure that when exiting from the front gates that they use the **school crossing** to cross Bedford road.

Travelling to and from school, it is **imperative** that students **use the school crossing at all times**.

### **Late Start Year 7 on Wednesday 1st February 2017**

**Please note the Year 7's have a late start on Wednesday. They are required to arrive at 9.55 am for a Period 2 start at 10.05 am.**

### **Students Combination Locks:**

Students will be issued with a combination lock on the first day. The cost of this lock has been included in the transition payment.

### **Canteen:**

The canteen will be open for students to purchase drinks and food at recess and lunch times on day one. A wide range of healthy foods are available, with specials throughout the week.

### **Water Bottles:**

Students may take a water bottle (water only) to class

## Important Transition Dates Year 7, 2017:

### December, 2016

Thursday 1st Dec Small Schools Afternoon (by Invitation Only)  
 Tuesday 6th Dec Orientation Day

### January, 2017

Tuesday 31st Jan Day 1, Year 7 Meet at the Hall at 8.45am. Dismissal at 1.05pm

### February, 2017

Wednesday 1st Feb Day 2, Year 7, 9.55 am for a 10.05am start  
 Wednesday 8th Feb New Parents Evening College Hall 7.00pm – 8.00pm (Meet the Year 7 Community Coordinators)  
 Monday 13th Feb 7A,B,C,D,E Study Skills and Well Being Day (outside venue)  
 Tuesday 14th Feb 7F,G,H, I & J Study Skills and Well Being Day (outside venue)  
 Wednesday 15th Feb Ambassador Leadership Training  
 Thursday 23rd Feb Adventure Park, Geelong

## Term Dates 2017

**Term 1:** Tuesday 31st January to Thursday 31st March

**Term 2:** Tuesday 18th April to Friday 30th June

**Term 3:** Monday 17th July to Friday 22nd September

**Term 4:** Monday 9th October to Friday 22nd December

### Office Hours

Monday-Friday 8.15 am- 4.30 pm during the Term

### Christmas/New Year

The College office will be closed from Monday, 19th December, 2016 and will reopen on Wednesday 25th January 2017 between 9.00 – 3.30 pm.

## Bell Times 2017:

Monday, Wednesday, Thursday and Friday		Tuesday	
Period 0	8.15	Period 0 (36 mins)	8.15
Period 1	8.50	Period 1	8.50
Period 2	10.05	Period 2	9.55
Recess	11.20	Recess	11.00
		Pastoral Care	11.30
Period 3	11.50	Period 3	12.05
Lunch	1.05	Lunch	1.10
Period 4	2.00	Period 4	2.10
End of day	3.15	End of day	3.15

Instrumental Music Classes - 40 minute lessons		
Students are required to attend normal class prior to or after an instrumental lesson		
Monday, Wednesday, Thursday and Friday	Tuesday	
Lesson A	9.00	9.00
Lesson B	9.40	9.40
Lesson C	10.20	10.20
Recess	11.20	11.00
Lesson D	11.50	12.05
Lesson E	12.30	12.40
Lunch	1.10	1.15
Lesson F	2.00	2.10

## **Student Leadership – Year 7:**

Leadership positions available to Year 7 students include Junior School Ambassadors and Year Level Leader. Year 7 students for 2017 may apply for the position of Junior School Ambassador by completing the online application form via the link below.

Link for application - <https://goo.gl/forms/cYS0EwRcBpw35gEC3>

Deadline for Junior School Ambassador application – **Tuesday December 6, 2016**

Full details were sent out with the enrolment package earlier in the term.

## **Transport Information 2016 – 2017:**

Many students commute to Ringwood Secondary College by train or bus.

Metro Trains Melbourne will provide public transport details; contact on **1800 800 007** ([www.metrotrains.com.au](http://www.metrotrains.com.au))

For further and specific information on bus routes:

Invicta bus services **9735 3400** ([www.invictabus.com.au](http://www.invictabus.com.au))

National bus services **131638** ([www.nationalbus.com.au](http://www.nationalbus.com.au))

Ventura Bus Lines **9771 4300** ([www.venturabus.com.au](http://www.venturabus.com.au))

### **Some of the bus routes used by students**

Invicta bus routes **679,665 and 670**

National bus routes **366,367,270 and 273**

Ventura bus routes **2613, 2592, 2565, 3432, 2650, 2608 and 2610**

Maps of these bus routes can be obtained from the above company websites

## **Compass @ Ringwood Secondary College:**

We are pleased to introduce you to our service for families called Compass. This portal is for the use of our school community – teachers, students, parents/guardians and administrators and provides immediate, real time information. Compass is a school administration manager. Each family listed in the school administration database has a unique login for Compass separate to their student's login. The login for your family will be sent at the start of the school year.

There are a number of parent modules available in Compass, including:

- **Attendance** – view your child's attendance online, approve absences, and indicate future absence
- **Reports** –Progress Reports, and Semester Reports in Terms 2 and 4, view your child's report as an electronic PDF file.
- **Parent Teacher Student Interviews** – make appointments with teachers.
- **News Feed** – the school will post news to parents to remind you about events and activities relevant to you and your child at the school.
- **Excursions** – approve your child's participation in excursions and other special events. You will also be able to pay for these online.
- **SMS notifications** (for absences)
- **Chronicle** – communication regarding academic, attendance, attitude and behaviour, confiscation, uniform and wellbeing.
- **Compass Kiosk** - located in the Administration Office allowing late check-in, early departure and visitor sign-in
- **Student Goal Setting**

## **'RSC News' - How to access our newsletters:**

Ringwood SC newsletters are loaded up to the website for you to view online approximately three times a term (for best viewing use Google Chrome).

You will receive an email link when they are uploaded to your family email address, please make sure the College has an up to date email address.

## **Uniform:**

PSW Flyer is enclosed.

Details can also be found at:

<http://www.ringwoodsc.vic.edu.au/uniforms-and-textbooks>

### **Acceptable Shoes for 2017:**

Shoes must be polished and buckles fastened.



### **Second Hand School Supplies Online Resources:**

School Seconds - <http://www.schoolseconds.com.au/>

School Books - <http://www.schoolbooks.com.au/>

Ringwood Buy, Swap & Sell - <https://www.facebook.com/groups/ringwoodbss/>

School Exchange - <http://www.schoolxchange.com.au/>

The Sustainable School Shop - [www.sustainableschoolshop.com.au](http://www.sustainableschoolshop.com.au)

Local online noticeboards

### **General Funding:**

#### **State School's Relief**

More information about CSEF assistance can be found at [www.ssr.net.au](http://www.ssr.net.au) .

#### **A Start In Life- Compass Program**

For more information please visit [www.astartinlife.org.au/index.php/what-we-do](http://www.astartinlife.org.au/index.php/what-we-do) or call (02) 9264 3017

## **Ringwood Secondary College Music:**

At Ringwood Secondary College we have a very vibrant and comprehensive ensemble driven music program.

In 2017, we offer positions in 4 string orchestras, one symphony orchestra, four concert bands, 4 stage bands and 2 choirs, not to mention opportunities for your children to perform as soloists or in small chamber groups.

Our performance opportunities include the Victorian Schools Music Festival, Boorondara Eisteddfod, Royal South Street Competitions, Ballarat and Generations in Jazz Stage Band Competition in Mt. Gambier.

Each year culminates in our Band Tour for selected students from Year 7 to Year 10, which is an extremely successful weeklong tour of regional Victoria.

### **MUSIC DEPARTMENT - Instrumental Music Enrolment Information 2017**

#### **Year 7 Non-Beginners**

This is for those students who are already learning an instrument and wish to continue this instrument at RSC next year. As you have completed the audit, you should have already been contacted by Mrs Rae Sedergreen and have an audition time. If for some reason you have not been contacted please notify us as soon as possible so we can decide which ensemble your child will be in for 2017.

#### **Year 7 Beginners**

Students who have not learnt an instrument have the opportunity to join our comprehensive Instrumental/Vocal Music Program.

All incoming Year 7's will be introduced to instruments on offer at Ringwood Secondary College on **Orientation Day**, when our Band Tour Concert will be presented by our current Year 7-10's.

At the beginning of 2017 all Year 7 students will be given a music aptitude test, a singing audition and an introduction to the available instruments. This will give the music staff and you, as parents/guardians, vital information towards determining a suitable instrument.

If playing an instrument interests you and your child, then it is imperative that you both attend the **Recruitment Evening on Monday 27 February 2017**

At this recruitment evening, you will be able to test the range of orchestral/concert band instruments available at the College. You can also discuss your child's preferences with expert music teachers and explore purchasing/hire possibilities with reputable music dealers. The Symphonic Band and College String Orchestra will be performing on that occasion and it is hoped that by the end of the evening you will have enough information to fill in and submit the Enrolment Form before you leave.

**\*\* PLEASE NOTE: It is only on Recruitment Night that you can secure a position in the music program.**

If your child would like to join the Junior Choir only, neither you nor your child need attend the recruitment evening.

#### **Year 7 Pianists 2017**

Piano lessons are available at school on a user pay system of \$33.00 per half hour. Please note: if you intend to learn only piano at RSC, your child will be required to join the Junior Choir. Lessons will not be available to those students who are not prepared to be involved in the wider music program on offer at RSC.

#### **Year 7 Guitarists**

We do not offer guitar at RSC but hope you will take up the opportunity to learn one of the many instruments available. They are:

Flute, Saxophone, Clarinet, Double bass/bass guitar\*, Viola, Violin, Cello, Trombone, Tuba, Trumpet, French Horn.

\* Please note in order to learn bass guitar at school you must also do double bass.

If you need any further assistance please feel free to contact Janine Pero, Music Director, or Performing Arts Assistant Rae Sedergreen in the Performing Arts Centre on 9870 2002 or [rsedergreen@ringwoods.vic.edu.au](mailto:rsedergreen@ringwoods.vic.edu.au) or [jpero@ringwoodsc.vic.edu.au](mailto:jpero@ringwoodsc.vic.edu.au)

## Nut Allergies:

At Ringwood Secondary College we have a number of students at each year level who suffer from "Nut Allergies". Many of these students require an "Epi Pen" because of the anaphylactic reaction they experience from coming in contact with nuts.

This can be **life threatening** to a number of students in the school community.

**We kindly ask that you do not include any foods that contain "nuts" for the safety of fellow students in either their snacks, or lunches.**

## Other Medical Conditions:

STUDENT NAME: \_\_\_\_\_ YEAR LEVEL: \_\_\_\_\_

Does the student have any other medical condition? (please circle)                      Yes                      No  
Is yes, please specify:

\_\_\_\_\_  
\_\_\_\_\_

Symptoms: \_\_\_\_\_  
\_\_\_\_\_

If my child displays any of the symptoms above please: (please circle)

Inform Doctor	Yes	No
Inform Emergency Contact	Yes	No
Administer Medication	Yes	No
Other Medical Action	Yes	No

If yes, please specify: \_\_\_\_\_

Does the student take medication? (please circle)                      Yes                      No  
If yes, name of medication taken: -

\_\_\_\_\_

Is the medication taken regularly by the student (preventative) or only in response to symptoms?

(please circle)    Preventative                      Response

Indicate the usual dosage of medication taken: \_\_\_\_\_

Indicate how frequently the medication is taken: \_\_\_\_\_

Medication is usually administered by :    (please circle)    Student                      Nurse                      Teacher Other

Medication is stored with:                      (please circle)                      Student                      Nurse                      Elsewhere

Dosage time: \_\_\_\_\_                      Reminder required?                      Yes                      No





## **Parent Involvement 2017:**

Families are vital to our healthy growth and we look forward to you sharing in our future and the achievement of our goals. There are a number of community groups within the College which would welcome your assistance:

### **School Council:**

The role of School Council is one of helping to set the long term future for the school and maintaining oversight (not management) of the school's operation. Annual elections are held at the start of each year, nomination information will be included in the newsletter.

### **Heritage and Alumni Group:**

The role of the Heritage and Alumni group encompasses the collating of the history of the College, the promotion of significant events and the inductions into four walls of recognition. Meetings are held on Monday the 3rd and 8th week of each term and current and a former staff, parents and students are welcome.

### **Parents Citizens Teachers Association (PCTA):**

PCTA organises various events to raise funds for the college to provide improved facilities and equipment to benefit all students. In recent years the PCTA have been able to direct funds to assist in landscaping and furniture around the College, College Bollards, the Junior School shade structure, Oval and Soccer field development, canteen equipment, water tanks, solar power and developing the Hill Street area. PCTA Fundraising events include Parent Information Nights which cover topics parents are interested in, assisting with prize and money collection, Staff Thank you Morning Tea and the Annual Debutante Ball. Meetings are held in the College office once per term.

### **Facilities Committee:**

The Facilities Committee is a subcommittee of the school council, comprising of parents dedicated to improving the grounds and facilities that our students use on a daily basis. Our committee is 'hands on' with an emphasis on getting things done to improve the school environment. Meetings are held in the College office once per term

### **Music Association:**

The Music Association is a group of parents who actively support the College's Instrumental Music Program. Parents are able to support the Music Association through various levels of commitment which include assisting with various fundraising events including the annual chocolate drive, assisting concerts in selling tickets and refreshments. Meetings are held approximately twice per term.

### **Chaplaincy:**

The role of the Chaplaincy Committee is to support the growth and ongoing longevity of the chaplaincy program that links in with the school's welfare support. The committee meets twice a term to focus on the work of the chaplain and strategise support programs for students and families in the community.

## **Parent Involvement Interest:**

I am interested in the following group(s) and would value a phone call (please tick below the group(s) of interest).

Name: \_\_\_\_\_ Ph: \_\_\_\_\_

School Council

Heritage and Alumni Group

PCTA

Facilities Committee

Music Association

Chaplaincy Committee

I am able to assist in the following areas - Please tell us if you have skills, involvement, connections, that may help resource our programs

\_\_\_\_\_  
\_\_\_\_\_

Student's name: \_\_\_\_\_

Mother's name: \_\_\_\_\_ Ph: \_\_\_\_\_

Father's name: \_\_\_\_\_ Ph: \_\_\_\_\_

Thank you for your interest in our college and your student's education. Return to the General Office by February, 2017

